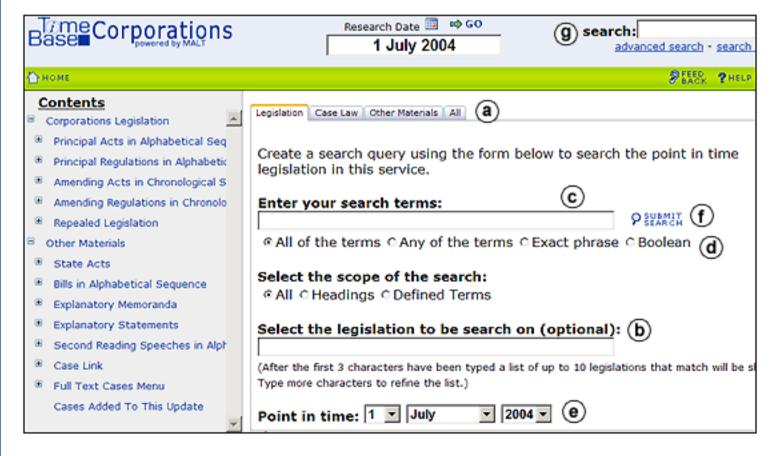
Navigation and browsing



- (a) MALT Research Date- the date as of which you are viewing the legislation and associated material. All legislation you view or search is consolidated to this date. See below for details of how you change this date.
- (b) Search- insert a search term or phase to do a quick search across all content.
- (c) Scope, Versions and Links- The contents window shows the date range during which the version of the content displayed was in force. When available, links to other versions of the section, related cases, amending acts etc. are provided.
- (d) Print- opens the current text displayed, or a larger body of text, in a new window for easy printing saving or viewing.
- (e) Navigate to other Provisions- Click a Chapter or section reference to jump to that text. Click the plus signs to view a list of content under the relevant heading and select the desired section to jump to.
- (f) Reference Line- Shows you where the current page being viewed is located in the Service. Move to a higher level of the Service by clicking the reference to a higher level of content.
- (g) Navigation Buttons- Use the Next Page, Previous Page buttons to move from section to section.
- (h) Compare- Click to compare different versions of a section or regulation. See below for detailed explaination.

Advanced Searching



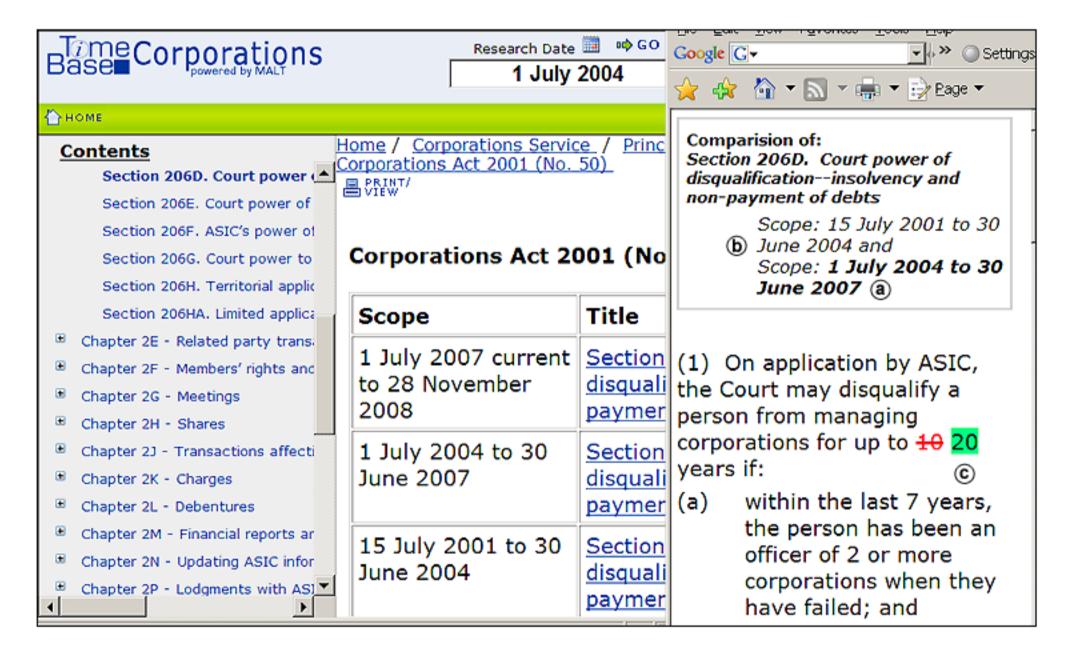
- (a) Select Material to be Searched-Choose to search across all content or just the legislation and other Materials or Case Law.
- (b) Search within a select instrument-Type the name of the Act or Regulation to be searched within.
- (c) Enter Search Terms- Terms can be single words or multiple words, or phases.
- (d) Choose Search type- Structure the search by searching for all the search terms selected, any term selected, the exact phase, or do an advanced Boolean search.
- (e) Select search date- Select from the drop down boxes the date, month and year at which you wish to search for relevant material.
- (f) Submit Search- Click this button to submit your search.
- (g) Quick Search- Insert the search term directly to search across all material in the Service. The search operates as a boolean search for the search terms at the Research Date displayed.

Research Date



- (a) Change the Date- Type in the date you wish to view the legislation at day, month and year.
- (b) Click to a new Research Date- Click the year displayed to move to a different year. Click on the name of the month displayed to move to a different month. Select the date from the calendar list. Use the side arrows to move from month to month.
- (c) Return to the most recent Update- Click the "Consolidate to" Date at the bottom of the calendar to return to the latest consolidation of the legislation.

Compare Different Versions



To compare different versions of a section, regulation, schedule etc first click the Compare button. (See h in Navigation and Searching). Comparisons will always be made around the Version you have navigated to. Comparisons display showing changes made from the earlier version selected to the most recent version selected.

- (a) Version- the version displayed is highlighted.
- (b) Comparison-the two versions the subject of the comparison are identified in the scope box.
- (c) Additions/Deletions-Things added to create the most recent version of the two being compared are shown in green. Things deleted from the previous version to create the most recent version of the two being compared are struck through.